

Office of the Chickasaw County Sheriff

JAIL PROCEDURES

SUBJECT		
JAILER / CORRECTIONS OFFICER		
DIRECTIVE	DATE ISSUED	
JP110		
DATE EFFECTIVE	SUPERSEDES	No. OF PAGES
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JP110.01 PURPOSE

This directive is to identify the duties and responsibilities of a Jailer / Corrections Officer and the qualities that must be possessed by an individual to perform in this capacity.

JP110.02 POLICY

A Jailer / Corrections Officer shall be responsible for performing duties as required and/or set by the State of Iowa or Office of the Chickasaw County Sheriff. The Jailer / Corrections Officer shall obtain direction from the Jail Administrator. Appointment to Jailer / Corrections Officer is at the discretion of the Sheriff

JP110.03 MINIMUM STANDARDS FOR JAIL PERSONNEL

1. A Chickasaw County Jailer / Corrections Officer must be 18 years of age or older
2. They must read and write the English language
3. Is of good moral character
 - A. A thorough background investigation including fingerprint search of;
 1. Local; and
 2. State; and
 3. National files
4. Is not by reason of conscience or belief opposed to the use of force, when appropriate or necessary to fulfill the person's duties
5. Has the ability to perform the essential elements of the position as defined by this department
6. Submits to a qualified psychological screening
7. Is free of contagious disease

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JP110.04 BUSINESS TRANSACTIONS

1. No person working as an employee of this department shall transact any business with any prisoner or member of a prisoner's family nor shall any person working in a jail arrange through another party any business transaction with a prisoner

JP110.05 EQUIPMENT

1. A Jailer / Corrections Officer shall be knowledgeable and / or qualified - if necessary - to operate the following; firearms, patrol vehicles, testing equipment, radio, computerized information and all jail systems

JP110.06 QUALIFICATIONS

1. A Jailer / Corrections Officer must be able to obtain and keep certification as setforth by the State of Iowa Jail standards. Adaptability, emotional maturity, objectivity and skill in dealing with people are also required

JP110.07 RESPONSIBILITY

1. A Jailer / Corrections Officer has the responsibility to detain legally committed individuals in a safe, secure and humane facility and in doing so shall operate the Jail in a professional manner.
2. A Jailer / Corrections Officer is charged with the responsibility for making decisions which may effect the safety of fellow employees and the welfare of the inmates

JP110.08 WORKING CONDITIONS

1. A Jailer / Corrections Officer's working conditions include rotating shifts in accordance with currently accepted Chickasaw County practices or those set by the Sheriff. Emergency call-out may exist. There is an element of personal danger in performance of some duties.